

KeepnTrack[®] Attended Kiosk

STEP 01

Who Are They?

Select the best category and then "sign in" or "sign out."



Sign in | Sign out

Enter/Scan Info.

Enter name and birthdate, or scan ID if a scanner is available. This is where visitors will either be immediately approved, or will need further approval.

STEP 02

Enter/Scan Info.

Enter visitor name and birthdate, or scan ID if a scanner is available.



You're Done!

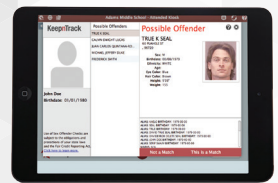
Approved | Needs Approval

Choose Activity.

Choose reason for visiting the school today.

STEP 03

Process ALL Possible Matches.



No Matches | Got a Match

Print Badge.

That's it! Print a badge and they are ready to go!

STEP 04

STEP 04

Follow your Predetermined Policies.

