

Import Study Program Field Mapping

Operations

Import

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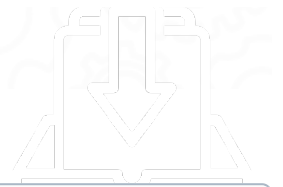
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Import Study Program Field Mapping

Last Updated: `$action.dateFormatter.formatDateTime($content.getLastModificationDate())`



Overview



this information — and all tabs — has been moved to <https://support.goalexandria.com/operations/import/import-field-mapping/#program>

You can use an import to update study program information in MARC tags for titles already in your collection. Before you get started, read these articles to understand how it all works:

- [Import Tab-Delimited Records](#)
- [Import Field Mapping](#)
- [Add or Update Titles](#)

You probably won't have any trouble importing MARC or MicroLIF records provided to you by a vendor or data services company, but importing your own data may be a bit more complicated. Alexandria uses the import header to match the imported data to the correct fields. If your import file does not have a header, however, you will need to map your fields. This is crucial to ensuring that your data is imported correctly.

Go through each tab above to see examples of how to format your tab-delimited file and map your fields to correctly import study program data.

Accelerated Reader

Accelerated Reader

MARC Field

[526 - Study Program Information Note](#)

Subfields

_a Program name
_b Interest code
_c Reading level
_d Point count
_z Test number
_9 Have test

Tab-Delimited Example

Format your import file as follows:

ISBN<tab>title<tab>study program name<tab>study program interest code<tab>study program reading level<tab>study program point count<tab>study program test number<enter>

0439678137 Gregor the Overlander Accelerated Reader MG 4.8 8.0 71754

Field Mapping

If your import file does not have a header, click [Field Mapping](#).

Data from the import file is shown on the left-hand of the window while Alexandria field names are shown on the right. Fields are matched and imported in order. Use the arrows to move the Alexandria fields up and down to match them with the fields in your import file.

Fields with a green checkmark will be imported and fields with a red X will not. Go through each field to make sure it's being set correctly—click the green checkmark to change it to an X, or click the X to change it to a checkmark.

When you've finished matching Alexandria fields to the information in your file, click **Set**.

New MARC Tag

Alexandria will use the data in the import file to match each record to an existing title and update the MARC tag. In this example, the new MARC tag will look like this:

526_aAccelerated Reader_bMG_c4.8_d8.0_z71754^

Reading Counts

Reading Counts

MARC Field

[526 - Study Program Information Note](#)

Subfields

_a Program name
_b Interest code
_c Reading level
_d Point count
_z Test number
_9 Have test

Tab-Delimited Example

Format your import file as follows:

```
ISBN<tab>title<tab>study program name<tab>study program interest code<tab>study program reading level<tab>study program point count<enter>
```

```
9780142301937    Rapunzel    Reading Counts    K    3.8    2.0
```

Field Mapping

If your import file does not have a header, click [Field Mapping](#).

Data from the import file is shown on the left-hand of the window while Alexandria field names are shown on the right. Fields are matched and imported in order. Use the arrows to move the Alexandria fields up and down to match them with the fields in your import file.

Fields with a green checkmark will be imported and fields with a red X will not. Go through each field to make sure it's being set correctly—click the green checkmark to change it to an X, or click the X to change it to a checkmark.

When you've finished matching Alexandria fields to the information in your file, click **Set**.

New MARC Tag

Alexandria will use the data in the import file to match each record to an existing title and update the MARC tag. In this example, the new MARC tag will look like this:

```
526_aReading Counts_c3.8_d2.0^
```

Lexile

Lexile

MARC Field

[521 - Target Audience Note](#)

Subfields

_a Lexile code and value
_b Program name

Tab-Delimited Example

```
ISBN<tab>title<tab>Lexile code<tab>Lexile value<enter>
```

```
9780060835248    Scary Stories 3    BR    680
```



The program name does not need to be in the import file.

Alexandria automatically adds the program name to subfield _b when the Lexile import mapping option is set or it detects a field mapping header.

Field Mapping

If your import file does not have a header, click [Field Mapping](#).

Data from the import file is shown on the left-hand of the window while Alexandria field names are shown on the right. Fields are matched and imported in order. Use the arrows to move the Alexandria fields up and down to match them with the fields in your import file.

Fields with a green checkmark will be imported and fields with a red X will not. Go through each field to make sure it's being set correctly—click the green checkmark to change it to an X, or click the X to change it to a checkmark.

When you've finished matching Alexandria fields to the information in your file, click **Set**.

New MARC Tag

Alexandria will use the data in the import file to match each each record to an existing title and update the MARC tag. In this example, the new MARC tag will look like this:

```
521_aBR680_bLexile^
```

Guided Reading

Guided Reading

MARC Field

[521 - Target Audience Note](#)

Subfields

_a Reading program value
_b Program name

Tab-Delimited Example

```
ISBN<tab>title<tab>Guided Reading value<enter>
```

```
0439531640 Inkheart 5.4
```



The program name does not need to be in the import file.

Alexandria automatically adds the program name to subfield _b when it detects Guided Reading in the import header or the Guided Reading Value field is mapped.

Field Mapping

If your import file does not have a header, click [Field Mapping](#).

Data from the import file is shown on the left-hand of the window while Alexandria field names are shown on the right. Fields are matched and imported in order. Use the arrows to move the Alexandria fields up and down to match them with the fields in your import file.

Fields with a green checkmark will be imported and fields with a red X will not. Go through each field to make sure it's being set correctly—click the green checkmark to change it to an X, or click the X to change it to a checkmark.

When you've finished matching Alexandria fields to the information in your file, click **Set**.



Item Field Mapping

Select a field and use the arrows or drag the fields below to specify the order of the fields to be imported. Clicking on a green checkmark will disable importing of that field.

0439531640	✓	ISBN
Inkheart	✓	Title
5.4	✓	Guided Reading Value
	✗	Copy Location
	✗	Copy Accession Date
	✗	Copy Inventory Date
	✗	Copy Number
	✗	Copy Volume
	✗	Copy Call Number
	✗	Copy Policy Code
	✗	Copy Serial #
	✗	Copy Condition
	✗	Vendor

▲ ▼ ✓ ✗ ↺
Cancel Set

New MARC Tag

521_a5.4_bGuidedReading^

Fountas and Pinnell

Fountas and Pinnell

MARC Field

521 - Target Audience Note

Subfields

_a Reading program value
_b Program name

Tab-Delimited Example

Format your import file as follows:

ISBN<tab>title<tab>Fountas and Pinnell value<enter>

0689500297 The Grey King 6.2



The program name does not need to be in the import file.

Alexandria automatically adds the program name to subfield _b when the Fountas and Pinnell import mapping option is set or it detects a field mapping header.

Field Mapping

If your import file does not have a header, click [Field Mapping](#).

Data from the import file is shown on the left-hand of the window while Alexandria field names are shown on the right. Fields are matched and imported in order. Use the arrows to move the Alexandria fields up and down to match them with the fields in your import file.

Fields with a green checkmark will be imported and fields with a red X will not. Go through each field to make sure it's being set correctly—click the green checkmark to change it to an X, or click the X to change it to a checkmark.

When you've finished matching Alexandria fields to the information in your file, click **Set**.

New MARC Tag

Alexandria will use the data in the import file to match each each record to an existing title and update the MARC tag. In this example, the new MARC tag will look like this:

521_a6.2_bFountas and Pinnell^