



Textbook Manager

Preferences

Management

 this page is archived; see <https://support.goalexandria.com/tools/security/>

 Tools > Preferences > Security > Textbook Manager

Management

Show AllSYSTEM - A/TT

COMPanion DC Demo

Security Groups

District Administrator (0)

Library Administrator (1)

Textbook Administrator (1)

Librarian (2)

Textbook Manager (2)

Library Staff (3)

Library Aide (4)

Bulletin Board Manager (5)

Patron (5)

Patron Limited (5)

Self-Service (5)

Student Aide (5)

ManagementToolsCirculationPreferencesReportingAccount

Advanced Bookings

No Access

Data Station Management

Database Utilities

Security Level

2 - Librarian

Patrons

Import, Export and Utilities

Patron Passwords

Edit

System Patron

Use

Library Items

No Access

Library Copies

View

Textbook Items

Import, Export and Utilities

Textbook Copies

Remove

Routes

No Access

Subscriptions

No Access

Settings

- **Advanced Bookings:** No Access
- **Data Station Management:** Database Utilities
- **Security Level:** 2 - Librarian
- **Patrons:** Import, Export and Utilities
- **Patron Passwords:** Edit
- **System Patron:** Use
- **Library Items:** No Access
- **Library Copies:** N/A
- **Textbook Items:** Import, Export and Utilities
- **Textbook Copies:** Remove
- **Routes:** No Access
- **Subscriptions:** No Access

Tools
Tools

COMPANion DC Demo

Show AllSYSTEM - A/TT

Security Groups

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ManagementToolsCirculationPreferencesReportingAccount

InventoryPerform

Operations ManagementManage All

Authority ControlNo Access

Map EditorNo Access

Explore BuilderNo Access

Bulletin BoardNo Access

SIFNo Access

SitesView

ReviewsNo Access

Settings

- **Inventory:** Perform
- **Operation Management:** Manage All
- **Authority Control:** No Access
- **Map Editor:** No Access
- **Explore Builder:** No Access
- **Bulletin Board:** No Access
- **SIF:** No Access
- **Sites:** View
- **Reviews:** No Access

Circulation
Circulation

Tools > Preferences > Security > Textbook Manager

Show All
SYSTEM - A/TT
COMPanion DC Demo
?

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Management
Tools
Circulation
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Library Circulation
No Access

Textbook Circulation
Import, Export and Utilities

Circulation Override
Perform

Reservations
No Access

Holds
No Access

Charges
Charge Fee

History
Refund

Cash Drawer
Use

In Transit
Add

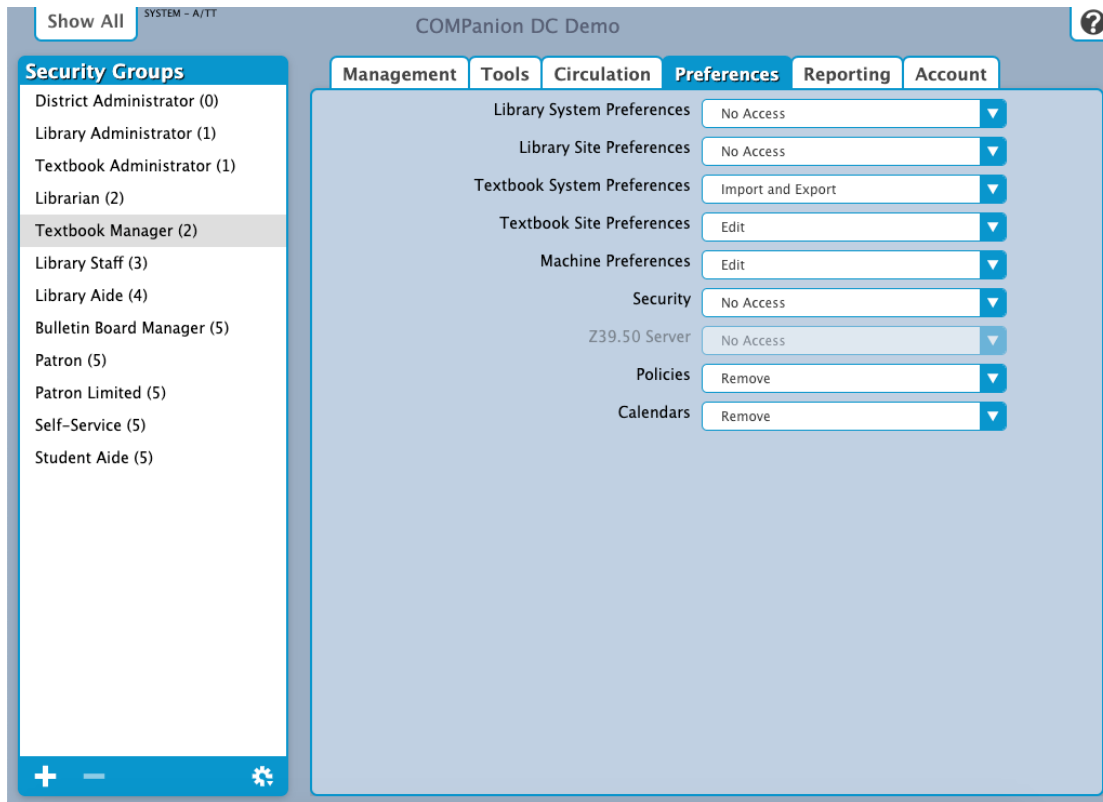
Self Service
No Access

Settings

- **Library Circulation:** No Access
- **Textbook Circulation:** Import, Export, and Utilities
- **Circulation Override:** Perform
- **Reservations:** No Access
- **Holds:** No Access
- **Charges:** Charge Fee
- **History:** Refund
- **Cash Drawer:** Use
- **In Transit:** Add
- **Self-Service:** No Access

Preferences

Preferences

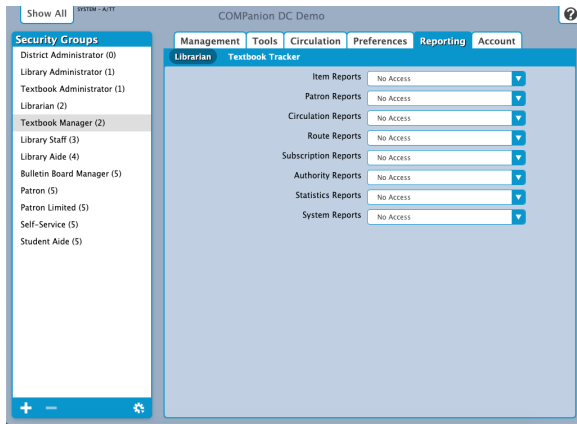


Settings

- **Library System Preferences:** No Access
- **Library Site Preferences:** No Access
- **Textbook System Preferences:** Import and Export
- **Textbook Site Preferences:** Edit
- **Machine Preferences:** Edit
- **Security:** No Access
- **Z39.50 Server:** N/A
- **Policies:** Remove
- **Calendars:** Remove

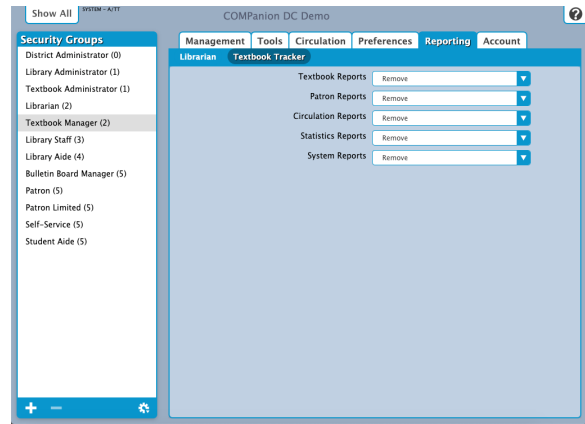
Reporting

 **Tools > Preferences > Security > Textbook Manager**



Librarian Settings

- **Item Reports:** No Access
- **Patron Reports:** No Access
- **Circulation Reports:** No Access
- **Route Reports:** No Access
- **Subscription Reports:** No Access
- **Authority Reports:** No Access
- **Statistics Reports:** No Access
- **System Reports:** No Access

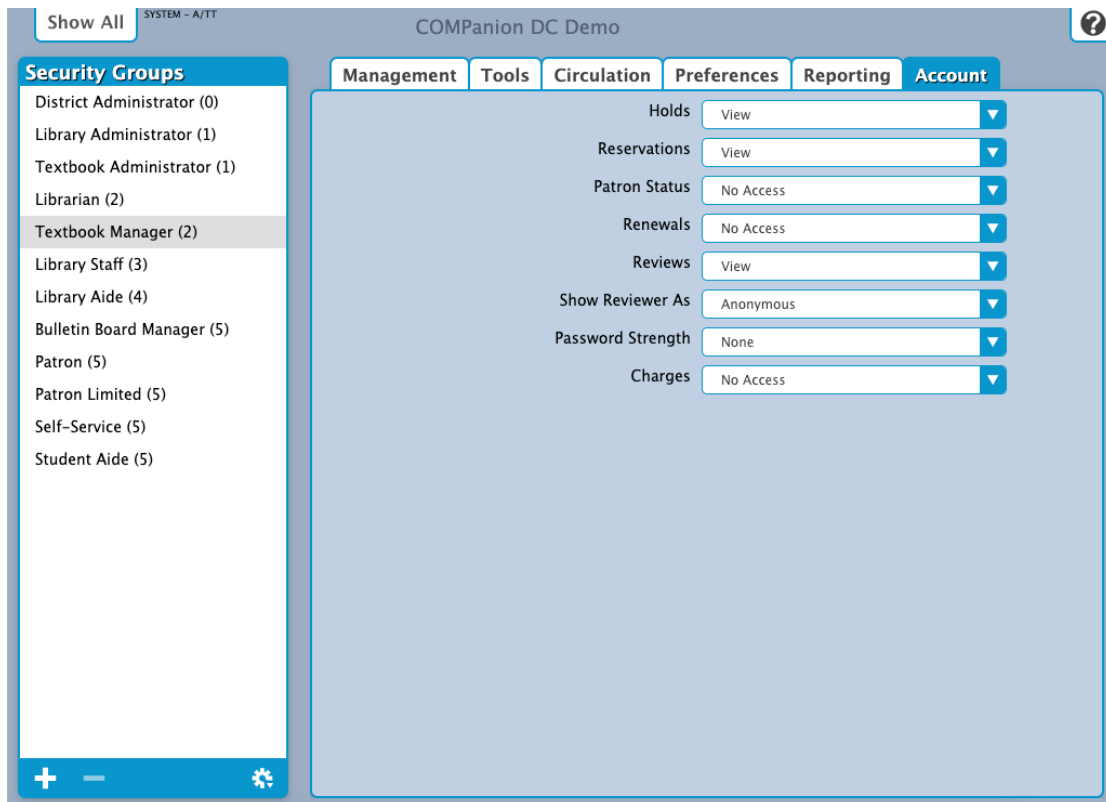


Textbook Tracker Settings

- **Textbook Reports:** Remove
- **Patron Reports:** Remove
- **Circulation Reports:** Remove
- **Statistics Reports:** Remove
- **System Reports:** Remove

Account

Tools > Preferences > Security > Textbook Manager



Settings

- **Holds:** No Access
- **Reservations:** No Access
- **Patron Status:** No Access
- **Renewals:** No Access
- **Review:** View
- **Show Reviewer As:** Anonymous
- **Password Strength:** None