


# When two isn't better than one—Merging patron records

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Miss Honey is searching for a student in Patrons Management to update their email address. But wait... she notices there are two different records for the same student. Luckily, Alexandria now provides a quick way to deal with situations like this: merging patron records.



Merging two patron records is easy! First, you'll need to decide which record contains the most information you'd like to keep and consider a few [merging rules](#). Then, follow our [step-by-step instructions](#) on using the new **Merge Record by Barcode** function in the **Patrons Management**  **Actions** menu.

There you have it! Now you only have to deal with one record.



The merging patrons feature is only available on version 7. Still on version 6? [Learn about switching to Alexandria 7!](#)

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