

Fix Your Series!

September 23rd, 2019

You finally received your shipment of all the books in the *Magic Tree House* series! Only there's one problem... the series information is not in the right place in the vendor's MARC records. You know that, in Alexandria, series and volume information should be in the 830 tag, *not* the 490 tag. Otherwise, titles may not show up properly in Researcher...

The screenshot shows the COMPanion DC Demo interface. At the top, there's a navigation bar with 'Log In' and 'COMPanion DC Demo'. Below it, a search bar contains 'Series' and 'magic tree house'. To the right of the search bar, there are icons for 'Tags' and 'Temp List'. Below the search bar, there's a toolbar with various icons. The main content area displays search results for 'magic tree house'. There are 50 results shown, with a 'Find More' link. The results are listed in a table-like format with columns for book cover, title, author, series information, and reading metrics.

Book Cover	OSB	Rating	Title	Author	Series	Reading Metrics
	567.9 OSB	★★★★★ (4)	Dinosaurs : a nonfiction companion to Dinosaurs before dark	Osborne, Will Osborne, Mary Pope [book] (2000)	Magic tree house research guide; 001	Accelerated Reader: 5.0 Lexile: 690
	FIC OSB	★★★★★ (5)	Night of the Ninjas	Osborne, Mary Pope Murdocca, Sal [book] (1995)	Magic tree house; 005 Fiction	Accelerated Reader: 2.7 Lexile: 280
	940.1 OSB	★★★★★ (7)	Knights and castles	Osborne, Will Osborne, Mary Pope [book] (2000)	Magic tree house research guide; 002	Reading Counts: 3.5 Lexile: 690
	FIC OSB	★★★★★ (3)	Lions at lunchtime	Osborne, Mary Pope Murdocca, Sal Text-unmediated-volume (1998)	Magic tree house; 011 Fantasy fiction	Accelerated Reader: 3.0 Lexile: 370

But don't worry! You don't have to go in and manually change those tags—there's a utility for that. The [Fix Series utility](#) copies information from the 490_a and 490_v values to the 830_a and 830_v values. Go ahead and import your records, then follow these steps:

1. Go to **Tools > Utilities**.
2. Select the **Titles > Catalog** category.
3. Choose the *Fix Series* utility.
4. Click **Run**.
5. Go to Operations Management and download the summary file to see which titles were changed.

In fact, we recommend running this utility regularly to ensure your series information is in the right place!

For more tips on making your collection search-friendly, check out our [Items Management Workshop](#) video and FAQs.



Still on version 6? [Learn about switching to Alexandria 7!](#)

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