

Alexandria University Videos

Introduction

Welcome, welcome! This video series will get you acquainted with Alexandria's interfaces and capabilities. Feel free to follow along in our [Basic Training Guide](#) as well.

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Librarian

Librarian is the management side of Alexandria where librarians and staff can check out books, manage patron and item records, customize settings and preferences, run reports, and much more.

 Circulation

Perform general library activities such as issuing books, placing hold requests and reservations, processing fees, fines, payments, and renewing books in [Circulation](#).

[YouTube Playlist](#)

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 Items Management

Create, view, modify, or remove records that contain information on all assets that circulate (books, magazines, audio, video, media) in your library within [Items Management](#).

[YouTube Playlist](#)

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Patrons Management

Create, view, modify, or remove records that contain information about the users (i.e. patrons and operators) at your site/school/library within [Patrons Management](#).

[YouTube Playlist](#)



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Tools

In [Tools](#), you'll find convenient shortcuts to various tools that help you run reports, do inventory, customize bulletins, and more.

[YouTube Playlist](#)



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Preferences

Configure global settings that customize Alexandria according to your library's needs in [Preferences](#).

[YouTube Playlist](#)



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[Policies YouTube Playlist](#)

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Researcher

Researcher is the patron-facing side of Alexandria that contains various search interfaces, virtual bulletin boards, and customizable links.

Researcher for Librarians

[YouTube Playlist](#)

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Researcher for Patrons

[YouTube Playlist](#)

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