New Copy List—See where your copies are

October 13th, 2020

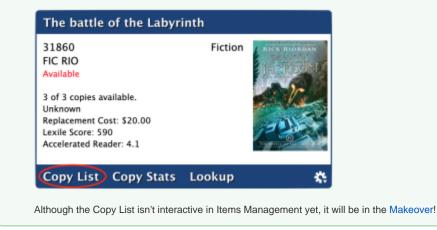
We've got another recent improvement for you to check out! If you haven't already, take a look at the new Copy List. This is where you'll go in Circulation to see a list of all copies belonging to a title (including their sites, locations, statuses, and details) as well as that title's holds queue.

Copy List – Librarian –	Washington High School The battle of the Labyrinth Riordan, Rick Percy Jackson and the Olympians ; 004 text-unmediated-volume		08/07/2020 2:42 PM open item details 1 of 4 Copies Available
Copies from WHS			
Call #/Barcode FIC RIO 12489 FIC RIO	<u>Status</u> Available Lost	<u>Details</u> (1) 08/07/2020	<u>Copy Location/Copy</u> <u>Shelving</u>
Off-site Copies			
Call #/Barcode FIC RIO 21781 FIC RIO 31860	<u>Status</u> Checked out On-Shelf Hold	Details (2134) (AMS) Haley Bowling Due: 08/21/2020 (1148) Dylan Allen Expires: 08/12/2020	<u>Site</u> AMS JES
Holds Queue		LAPITES. 00/12/2020	Cancel Print

Like Patron Details and Item Details, the Copy List is interactive. Here's what you can click on:

- Author's name. Performs an item lookup by author.
- Open item details: Pulls up that title's Item Details.
- Patron names: Makes that patron current. This will happen in the background; cancel out of the Copy List to see the new current patron.
 Copy call numbers and barcodes: Makes that copy current. This will happen in the background; cancel out of the Copy List to see the new current item.

The Copy List can be accessed in Circulation by clicking **Copy List** in the Current Item pane or by using the **Q**= command (requires a current item) or **Q** + barcode command (e.g. QI 21465).



Want to give feedback on upcoming features? Join our User Research Group!

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(1) The new Copy List is only available in version 7. Still on version 6? Learn about switching to Alexandria 7!

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