New Copy List—See where your copies are

October 13th, 2020

We've got another recent improvement for you to check out! If you haven't already, take a look at the new Copy List. This is where you'll go in Circulation to see a list of all copies belonging to a title (including their sites, locations, statuses, and details) as well as that title's holds queue.

Copy List – Librarian – Washington High School   08/07/2020 2:42 PM

The battle of the Labyrinth   open item details

Riordan, Rick

Percy Jackson and the Olympians ; 004   **1 of 4**

text–unmediated–volume   Copies Available

Copies from WHS

Call #/Barcode	Status	Details	Copy Location/Copy Shelving
FIC RIO 12489	**Available**		
FIC RIO 12051	Lost	(1) 08/07/2020	

Off–site Copies

Call #/Barcode	Status	Details	Site
FIC RIO 21781	**Checked out**	(2134) (AMS) **Haley Bowling** **Due: 08/21/2020**	AMS
FIC RIO 31860	On–Shelf Hold	(1148) **Dylan Allen** Expires: 08/12/2020	JES

Holds Queue

Cancel   Print

Like Patron Details and Item Details, the Copy List is interactive. Here's what you can click on:

- **Author's name**. Performs an item lookup by author.
- **Open item details:** Pulls up that title's Item Details.
- **Patron names:** Makes that patron current. This will happen in the background; cancel out of the Copy List to see the new current patron.
- **Copy call numbers and barcodes:** Makes that copy current. This will happen in the background; cancel out of the Copy List to see the new current item.

The Copy List can be accessed in Circulation by clicking **Copy List** in the Current Item pane or by using the **Q= command** (requires a current item) or **Q + barcode command** (e.g. QI 21465).

The battle of the Labyrinth

31860
FIC RIO
Available

3 of 3 copies available.
Unknown
Replacement Cost: $20.00
Lexile Score: 590
Accelerated Reader: 4.1

Fiction

Copy List   Copy Stats   Lookup

Although the Copy List isn't interactive in Items Management yet, it will be in the Makeover!

Want to give feedback on upcoming features? Join our User Research Group!

The new Copy List is only available in version 7. Still on version 6? Learn about switching to Alexandria 7!

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