

# Add or Update Copies for Matching Titles



this info has been moved to <https://support.goalexandria.com/operations/import/import-items/#copiesaddupdate>

This is used to Add or Update Copy Records for specific Titles. Valid for Tab Delimited import data *only*. If no copy fields are included in the import records, this is logged and the import is terminated. If the import file does not have information that can be used to identify a matching Title according to the current matching rules, this is logged and the import is terminated. If there is *no* matching Title, an error is logged. Each import record can result in Copy records getting added or updated for a matching Title.

**Reject Import File:** If the import file isn't a Tab Delimited file, this is an error or there are no Copy defined fields in the import this is an error and the import will be terminated with "Copy Data required in import records. Import Canceled." The import will be cancelled. If the import file does not have information that can be used to identify a matching Title according to the current matching rules, this is also an error ("No fields to match Titles. Import Canceled.") and the import will be cancelled.

**Ignore Rules** Always add at least one Copy; Title Data Options. NOTE—Add & Updated related Copy Options are honored. NOTE—Each import record can result in Copy records getting added or updated for a matching Title.

**Record Error Logging:** If a matching Title can not be found, this is an error and the record is ignored with "Title {matching data} can not be matched. Record Ignored." in the Summary. If the associated Copy can't be processed because of restriction in the Barcode Rules. "Copy Barcode {the barcode} Error, Record Ignored."

**The Summary file ends with:**

- Title Records Examined xxxx
- Title Records Matched xxxx
- Title Records Not Matched xxxx
- Copy Records Added xxxx
- Copy Records Modified xxxx
- Copy Records Ignored xxxx