Keyboard Masters Tip—QE (Renewals)

Sometimes it's easier to type a command than move the mouse. That's why Alexandria has those helpful commands, like **QE**.

Typing QE in the command line takes you directly to the Renewals subtab.

From here, you can see items this patron has out, decide which ones to renew, or use the **RA** command to renew them all.

More handy shortcuts

F takes you to the Charges tab, Charges subtab.

FF takes you to the Charges tab, History subtab.

Command/Control **2** goes to Items; **3** to Patrons, **4** to Tools, **5** opens Researcher, **6** opens Reports, and **0** opens the new Support Center!