

# Back Up That Data

Tip for: 08.21.17

Welcome back to another school year! You've worked so hard to clean up your records at the end of the school year, and get them ready for the upcoming one, that it would be a real shame to lose it all. **Have you checked your backups recently?** Take a moment to check off these backup points:

- You are backing up your entire Data folder.
- The backups are happening regularly.
- Backups are saved in an external (or 'cloud') location.

If you are Self-Hosted, check out this [Support Center article on Backing Up Your Data](#).

If you are a [Cloud-Hosted](#) customer, don't worry about your backups—we've got it covered.



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