Patrons Forms Reports

Operations

Reports

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Textbook Tracker

Library Cards (2x5)

Library Cards (2x5)



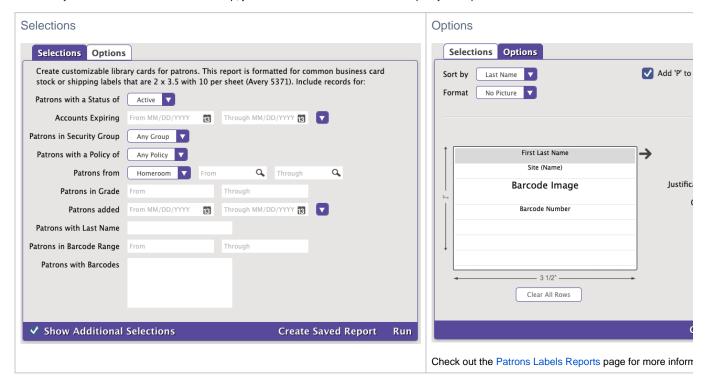
These should be printed on common business card stock or shipping labels: 2" x 3 ½" with 10 per sheet (Avery 5371).



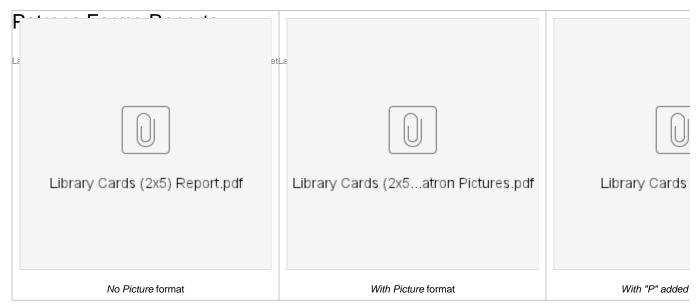
Check out our Alignment Troubleshooting tips if you're having problems printing library cards.

Use(s)

- Create library cards for patrons so you can quickly scan their barcodes when checking out items.
- Use the First Name Only data option to create name tags for your students.
- If your Patron and Item barcodes overlap, you can select Add 'P' to Barcode to specify it is a patron barcode.



Example Reports



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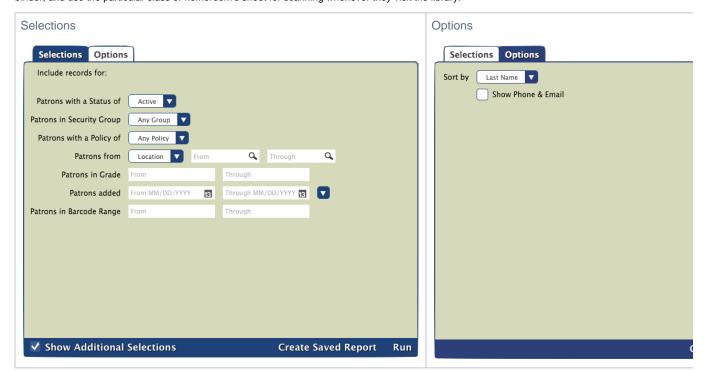
Textbook Tracker

Patron Desk Reference Patron Desk Reference

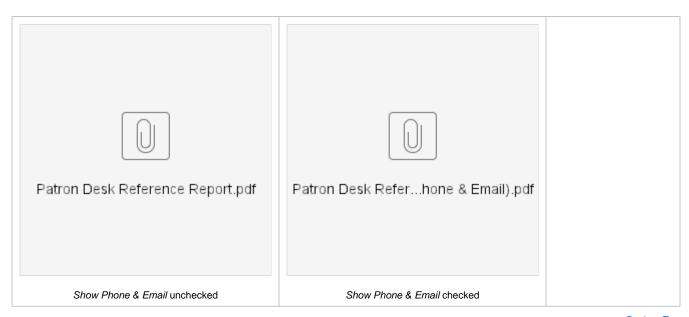
Generates a quick reference sheet with patron photos, barcodes, and optional contact information

Use(s)

If you don't want your patrons to have to keep track of library cards, you could print a reference sheet for each homeroom or class, organize them in a binder, and use the particular class or homeroom's sheet for scanning whenever they visit the library.



Example Reports



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