

End-of-year tips: Inventory

April 11th, 2022

It's April—flowers are blooming, and the end of the school year is *right* around the corner! We compiled a list of resources for you, to help with your end-of-year inventory.



What do you have in your collection? Do you need to re-order anything? Which items are damaged and need to be discarded? We can help! And the best part? You can continue your regular circulation during inventory—each time a book is checked out or book-dropped, its inventory date is updated.



[End-of-Year Procedures Inventory](#) - An overview of inventory, and what it entails.



[Inventory](#) - Our support center page all about inventory in Alexandria, including inventory [FAQs](#).



[Inventory Workshop](#) - An informative presentation about inventory from our certified trainers.




[Let's weed—Pulling discards during Inventory](#) - A tip for help with inventory weeding.



[Mobile inventory—Offline Mode](#) - Use Offline Mode on a mobile device to inventory items where the scanner can't reach.

If you need help with inventory, or anything else in Alexandria, don't hesitate to reach out to our support staff at support@goalexandria.com.



The [Makeover](#) betas are here! Look in Circulation, Items, and Patrons for a purple alert button  at the top of your screen. That will take you to the Makeover beta in our [demo](#) where you can play around recklessly.