

# People - Checks tab

The Checks tab is where you can run Sex Offender Registry and Criminal Background Checks.

Operators are often required to perform more in-depth and complete background checks than KeepnTrack's integrated Sex Offender Check currently allows. Using systems outside of KeepnTrack for criminal background checks wastes precious time and costs you additional money. Not only does KeepnTrack easily coordinate and manage such checks, they're generally of a higher quality than nearly all other third-party systems—covering the entire United States and not just your current state.



The use of Sex Offender Registry checks and Criminal Background Checks are subject to the obligations and protections of your state laws and the [Federal Credit Reporting Act](#).

The screenshot shows the KeepnTrack interface. On the left is a sidebar with icons for 'About', 'People', 'Tools', and 'Log Out'. The main content area has tabs for 'Overview', 'Information', 'Classification', 'Access', and 'Checks'. The 'Checks' tab is selected. It contains two main sections: 'Sex Offender Registry (SOR) Check' and 'Background Check (Criminal Background Check)'. The SOR section has a 'Perform Sex Offender Check' button and fields for 'Last SOR Check:', 'Operator:', and 'Last Check Status:'. The Background Check section has a 'Perform Background Check' button and fields for 'Tokens Remaining:', 'Notes', 'Last Background Check:', 'Operator:', 'Results:', and 'FCRA Status:'. A 'Reset' button is also present in the SOR section.

## Sex Offender Registry (SOR) Check

### Last SOR Check

Date of most recent Offender Registry Check. KeepnTrack does not keep a history of Sex Offender Registry checks, only the results of the last check.

### Operator

Name of the Operator who ran Offender Registry Check.

### Last Check Status

This field shows the results of the Last Check Status. One of three results will be displayed if an Offender Registry Check was ran. They are: Offender Identified, Access AllowedOffender Identified, Access DeniedNo Offender Records Matched, False Positives Recorded.

### Reset

Resets all displayed data.

## Criminal Background Check (CBC)

The data for these checks are aggregated from court-reporting agencies, departments of corrections, state and local sex offender registries, as well as national security websites. Some of our sources include:

- Department of Corrections
- Arrest records
- Warrant records
- Administrative Office of the Courts
- Sex Offender records with images for the entire United States

COMPAnion sells “tokens” for this service; as long as your account has tokens available, you can perform criminal background checks.

Each time a background check is performed, KeepnTrack will deduct one token, create a history record for the selected person, and record the transaction information and results for each check. KeepnTrack also provides detailed transaction reports so you can see how your resources have been spent.

Please contact COMPAnion at 1-800-347-6439 or email us at [sales@companioncorp.com](mailto:sales@companioncorp.com) to purchase additional tokens.



#### Disclaimer

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The official custodian of all official court records for each county in North Carolina is the clerk of superior court of that county. The North Carolina Administrative Office of the Courts (NCAOC) is not the official custodian of any case record and provides only copies of data entered by the clerks. Data provided through this service may not reflect pending or post-disposition activity on a case. The NCAOC does not warrant the accuracy of the data. To verify a record's accuracy, contact the clerk of the county of record.

## Tokens Remaining

This counter is used to display how many tokens you have remaining; it can't be modified by any level of account operator. When the Tokens Remaining number gets low, it's time to order more tokens.

## Notes

A text field that allows you to enter a note that will display in Person Management.

## Last Background Check

This field displays the date the last time a Background Check was performed.

## Operator

Name of the operator who last performed a Background Check.

## Results

Displays the result of the most recently run Background Check. The three possible designations are; Passed, Failed or Needs Review.

## FCRA Status

Applicants are protected by the [Federal Fair Credit Reporting Act](#) (FCRA) when third-party information is used in the evaluation of their volunteer application. Applicants may either accept or deny consent for the use of background checks. If they deny consent, their application may be rejected based on that decision. If they accept, the information obtained is subject to the protections of the FCRA and any applicable state laws. This non-editable field shows if they have given or denied consent.