

Items: a few things you may not know...



April 17, 2023

We're going through four of our favorite features in Items this week that we think you might be missing out on.



1. Want a better view of the cover art? In the [makeover](#), you can click on item images to make them bigger.

2. In the makeover, the lock icon is *slightly* different so you can distinguish unlocking/locking your TITLE



records vs your COPY records.   Voila!

3. In Items > Advanced Search > Publication, you can search by subject. If Title search doesn't get the

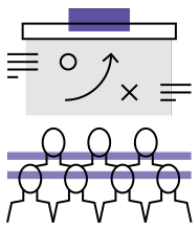
Subject

results you want, try by subject!

4. If you click on the "copies available" text, it opens up into your copy list, which shows you all the copies and their status.

	Title *	Non-filing	
	<input type="text" value="Jane Eyre"/>		
	<small>: edited with an introduction and notes by Stevie Davies / Charlotte Brontë</small>		
	Author *	Call Number	
	<input type="text" value="Brontë, Charlotte"/>	<input type="text" value="FIC BRO"/>	
	<small>Davies, Stevie</small>		<small>2 / 2 copies available</small>

What are your favorite features in Items? Tell us in the comments!



[Register for our Training Webinar](#) to learn more about using Alexandria in the new [Makeover](#) interface!