

# Relative Dates

Tip for: 09.25.17

If you want to find items coming due next week, it would be simple to create a Loaned Items report and fill in the date range of next week. But what if you want to *schedule* this report? A specific date range wouldn't work so well. In that instance, you would use *Relative Dates*.

As you may have guessed, Relative Dates select dates *relative* to the current date, instead of an exact date range. Some examples are 'next week' or 'last month' or 'in the next 5 days'.

For our example, in **version 7**, you might want to set the Patrons with Items Due to 'Next 1 Week'.

In **version 6**, you might add a selection for Due Date, and enter from %today to %nextweek.

Our **v7** Support Center has a good explanation of how these Relative Dates work in v7. Read the article on [Relative Dates](#).

For **v6**, see the article on [Adaptive Dates](#) to figure out what the valid codes are, and how they work.

See also: [What date format do I use?](#)