

# I Have a Dream -- Print Lists in the Researcher

Tip for: 01.19.16

Have you dreamed of posting lists of books about current topics or holidays around your library? Turn your dreams into reality by printing right from the Researcher.

In Researcher (Search and Explore) you can print any list of search results, whether you just need to print a quick list or have been saving results over the last few weeks. It's simple—here's how!

First, let's discuss creating your own saved lists. To create customized saved lists, you need to **Log In**. Once you've logged in, let's create a new list!

**For v6 users:** Simply click the + icon on the left hand side of the Researcher under Lists. You then provide the list name (e.g. Favorite History Reads). [Watch our video tutorial.](#)

**For v7 users:** To the right of the search field, you will see My Lists; click there to create a new list. You may choose to have your list Private or Public. If you choose Public, you will have the ability to share the list via a URL using the Share icon. [Watch our video tutorial.](#)

Now that you know how to create lists, let's put our knowledge to work and run through printing these lists—it's quick and easy!

**For v6 users:**

- From Researcher, let's perform a subject search (e.g. Civil Rights).
- Add items to your list by clicking **Add to List**. You will see **Temp Basket** or any of your **Saved Lists** as options, simply click which list you would like to save your book to. (You can also drag the books to the appropriate list.)
- After you have added the results, on the left hand side of the Researcher simply click **Temp Basket** or on the name of your **Saved List**.
- Click on the **Printer** icon in the upper right hand corner.
- Select what format you want your list in—simply click the radio button for the format you would like (e.g. Full Details).
- Click **Print**, and Researcher will send your results to your printer in your preferred format.

[Watch our video tutorial.](#)

**For v7 users:**

- Start by going to **Search**. Let's perform a subject search (e.g. Easter). As you begin typing, results will start populating.
- Once you have your books, add them to a list by clicking on the book then clicking on the **List** icon that appears off to the right hand side of each item.
- You will then be asked which list you want to add the result to. Select the appropriate list.
- Once you have added your results, open the list you want to print.
- In your list, click the **Printer** icon.
- Select the format you would like (e.g. Full Details) by clicking on the drop down.
- Click **Print** in the bottom right hand corner.

[Watch our video tutorial.](#)

Imagine all of the creative things you can do with lists—whether you're posting them in the library or teaching your students to create references for book reports, creating lists is yet another simple, helpful function within Alexandria.

Go ahead, give it a try and get creative!

For example search 'civil rights' or 'easter'...