Set up your Extras Preferences for Mackin

Tip for: 09.21.15

When you buy books with Mackin, and have the Mackin add-on, Alexandria will automatically import those records. Let's look at setting up your Mackin preferences.
Note: The following Tip applies to both version 6 and 7 of Alexandria.

Unknown macro: 'multiexcerpt-include-macro'

To enable Mackin integration with Alexandria:

1. From **Tools**, open **Preferences**.
2. Under the **Management** category, click on **Extras**.
3. Select **Mackin** from the list on the left.
4. Check the box to **Enable Mackin**.
5. Fill in the Vendor URL (e.g. http://www.mackin.com/corp/index.php) (and username and password) for easy access through Circulation.
6. **Save** the preference.

Import
When you buy from Mackin, they put those records on their server. The next time Daily Chores run in Alexandria, it will automatically import the records. *Note: These import settings apply also to MackinVIA imports.*
To set import preferences:

1. In the **Mackin** preference, go to the **Tools** tab.
2. Choose to use **Policy Mapping**, or manually set what policy to use for **Printed**, **eBook**, and **Audiobook Materials**.
3. Adjust the **Title Match Sensitivity** to determine how close a title must match before it's an update rather than a new item. The default is **Normal**.
4. Enable Call Number Matching to help with the Title Matching*.
5. Check the box to **Set Copy Status** to **In-Processing** for Printed Materials.
6. **Save** the preference.

Central Union databases that are not using title call numbers may want to disable Call Number Matching to avoid duplicate title records that vary only by call number.

Export
Export your collection from any of your sites to send to Mackin. Mackin will analyze the catalog to determine which titles and copies should be replaced, and how much it would cost to do so with Mackin.
To run the export for the site you are currently signed in to:

1. Click **Mackin Export**.
2. Go to **Operation Management**.
3. Download the file, then send the file to Mackin for review and analysis.

If you are having trouble setting up your Mackin imports, please contact Mackin for your Username and Password.

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