

# Adding Study Programs

Tip for: 10.27.14

Do you use **Study Programs**? Did you know you can enter multiple Study Programs in your Item records?

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Unknown macro: 'multiexcerpt-include-macro'

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Study Program information is kept in the 526 or 521 MARC tag for study programs. Alexandria supports Accelerated Reader, Reading Counts, Fountas and Pinnell, and more.

Note: When adding Fountas and Pinnell records, avoid using an ampersand (Fountas & Pinnell). "Fountas and Pinnell" is the term used throughout Alexandria.

New imports will automatically change the term to "Fountas and Pinnell".

## To add Study Program information to an Item record:

- Open **Item Management**.
- Select the item to modify.
- Click on the **Title Information** tab.
- Go to the **Study Programs** subtab.
- Click on the **plus** icon at the bottom.
- Enter the program name and other relevant information.
- Click on **Save**.

## To set a default Study Program for the Researcher:

- Open **Preferences**.
- Click on **Researcher**.
- Go to the **Researcher** category.
- Set the **Primary Study Program** drop-down menu to your preferred program.

## To show/hide Reading Level in Researcher results:

- Open **Preferences**.
- Click on **Researcher**.
- Go to the **Researcher** category.
- Click on the **Interface** sub-tab.
- Check/Uncheck **Show Reading Level in Search Results**.