

Accessing Alexandria.mobile.phone

Getting Started

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Unknown macro: 'rate'

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How to Log In

An operator username and login password are required to access Alexandria every time the application is launched.



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The basic steps to log in are the same for all Alexandria libraries:

1. Open an Alexandria URL in your browser.
2. On the Log In screen, enter your **username** and **password**.
3. Click **Log In**.



Need to log in as a different operator? Reload your browser window to get back to the Log In screen, then log in as normal.

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Well, that depends. The URL you'll use to log in depends on a variety of factors based on how your library is set up and which module you want to log in to. Follow the steps for your particular installation below:

Cloud Hosting

1. Open your web browser and go to the **address bar**, typically located at the top of the window.
2. Enter your library's domain name or IP address, forward slash (/), the name of the module you want to access.
 - [yourdomain.com/module](#)
 - [123.456.78.910/librarian](#)
 - [yoursite.goalexandria.com/librarian](#)
3. Tap **Enter**.
4. On the Log In screen, enter your **username** and **password**.
5. Click **Log In**.



Locate your library's IP address in **Circulation > Special tab > System Info** or **/admin > Status**.

Self Hosting

1. Open your web browser and go to the **address bar**, typically located at the top of the window.
2. Enter your library's domain name or IP address, colon (:), port number, forward slash (/), the name of the module you want to access.
 - [yourdomain.com:port/module](#)
 - [123.456.78.910:8080/librarian](#)
 - [yourdomain.com:80/librarian](#)
3. Tap **Enter**.
4. On the Log In screen, enter your **username** and **password**.
5. Click **Log In**.

Alexandria Controller

To access a single site within your Controller account, you need the serial number for that site's data station. You can locate the serial number in **/admin > Status**, or **Circulation > Special tab > License Info**, or check with your library administrator.

1. Open your web browser and go to the **address bar**, typically located at the top of the window.
2. Enter library's domain name or IP address, colon (:), port number, forward slash (/), serial number, forward slash (/), the name of the module you want to access.
 - [yourdomain.com:port/serialnumber/module](#)
 - [123.456.78.910:8080/5555123/librarian](#)
 - [yourdomain.com:80/5555123/librarian](#)
3. To access the Controller Admin module, do not enter the site-specific serial number.
 - [yourdomain.com:80/admin](#)
 - [123.456.78.910:8080/admin](#)
4. Tap **Enter**.
5. On the Log In screen, enter your **username** and **password**.
6. Click **Log In**.

[Link](#)

Modules

Log in to a module directly – just add **/module** to the end of your URL, like [demo.goalexandria.com/browse](#). Remember to bookmark your favorite modules for easy access!

Alexandria

Librarian



Unknown macro: 'multiexcerpt-include-macro'

Tools

Management



Unknown macro: 'multiexcerpt-include-macro'

Researcher



Unknown macro: 'multiexcerpt-include-macro'



Unknown macro: 'multiexcerpt-include-macro'

Textbook Tracker

Librarian



Unknown macro: 'multiexcerpt-include-macro'

Tools



Unknown macro: 'multiexcerpt-include-macro'

Management



Unknown macro: 'multiexcerpt-include-macro'

Can't remember your password?



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1. Click **Can't access your account?** at the bottom of the Log In dialog.
2. In the **Reset Password** dialog, enter the username, barcode, or email address associated with your account.
3. Check your email account for the Reset Password email, which contains a link that will allow you to reset your username and password.

Troubleshooting



Unknown macro: 'multiexcerpt-include-macro'