

Preferences

Preferences

- [Patrons](#)
- [Items](#)
- [Circulation](#)
- [Codes](#)
- [Circulation Groups](#)
- [Z39.50](#)
- [Sounds](#)
- [Setup](#)
- [Services](#)
- [SIS Integration](#)
- [Advanced Bookings](#)

How helpful was this page?



Unknown macro: 'rate'

Tell us what we can improve.

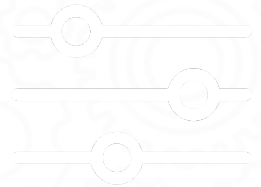
Related Blog Posts

Blog Posts

- [Blog: Winter storms—recompute due dates](#)
created by [Bethany Brown](#)
Jan 23, 2024
[Alexandria](#)
- [Blog: Cleaning up the grade table—Authority Control](#) created by [Bethany Brown](#)
Apr 26, 2023
[Alexandria](#)
- [Blog: Make a calendar just for the senior class!](#)
created by [Bethany Brown](#)
Aug 02, 2022
[Alexandria](#)
- [Blog: When does an overdue item become lost?](#) created by [Bethany Brown](#)
Mar 15, 2022
[Alexandria](#)
- [Blog: Setting rules—Patron Policy Preferences](#) created by [Bethany Brown](#)
Mar 08, 2022
[Alexandria](#)
- [Blog: Seeing double \(barcodes\) on patrons and items?](#) created by [Bethany Brown](#)
Feb 23, 2022
[Alexandria](#)
- [Blog: Automatic email notices... What are you waiting for?](#) created by [Bethany Brown](#)
Nov 17, 2021
[Alexandria](#)
- [Blog: Winter \(break\) is coming! Are your period due dates set?](#) created by [Bethany Brown](#)
Oct 20, 2021
[Alexandria](#)

- [Blog: Unused Barcodes: Reporting for Duty](#) created by [Bethany Brown](#) Sep 15, 2021 [Alexandria](#)
- [Blog: Introducing... FAQs!](#) created by [Morgan](#) Jul 07, 2021 [Alexandria](#)

[Save as PDF](#)



Content

- [Patrons](#)
- [Items](#)
- [Circulation](#)
- [Codes](#)
- [Circulation Groups](#)
- [Z39.50](#)
- [Sounds](#)
- [Setup](#)
- [Services](#)
- [SIS Integration](#)
- [Advanced Bookings](#)



[Researcher Preferences](#) have been moved to [Builder](#) for the [Alexandria Makeover](#), and will be removed from this page on March 31st, 2023.

Alexandria

Dashboard

Circulation

Items

Patrons

Operations

Tools

Builder

Preferences

Tips

Try the Intro tutorial from the help menu!

Read More

Hi, Demo

Adams Middle School

Search

Preferences

Essentials

Patrons

Items

Circulation

Advanced

Codes

Circulation Groups

z39.50

Sounds

Setup

Addons

Services

SIS Integration

Advanced Bookings

District admins can now push preferences across all sites.

Preferences

Essentials



Updated: \$action.dateFormatter.formatDateTime(\$content.getLastModificationDate())

Patrons

Select new patron defaults, set grade table preferences, and add Lexile values.



Items

Select new item defaults, link imported items to specific policies, manage your catalog classification system, and control cover art options.



Circulation

Control displayed content, configure general circulation settings, customize receipts, and manage patron notice messages.

Advanced



Codes

Manage a list of operator-defined condition and damage codes.



Circulation Groups

Track groups of items by transaction.



Circulation Groups have been temporarily restored but will be moving to Textbook Tracker only soon.



Z39.50

Add, edit, test, or remove z39.50 server addresses and store them in sets.



Sounds

Configure the sounds that play when specific program events occur.



Setup

Configure some basic preferences when first setting up Alexandria, such as email and terminology.

Addons



Services

Access optional third-party software components and Alexandria add-ons.



SIS Integration

Use Clever, GG4L, or SIF to share database information among various applications.



Advanced Bookings

Manage and customize reservation emails and booking notices.